

**Appendix A West Street House Revenue Cost Centre 46220**

| ITEM  | SUPPLIER  | Account Code | Analysis | Actuals 11/12      | Comments               |
|---|-----------|--------------|----------|--------------------|------------------------|
| <b>MECHANICAL</b>                                 |           |              |          |                    |                        |
| HVAC to include comms room(s) and aircon maint:   | Tech Serv | C010W (a)    | SPEC     | £23,040.00         |                        |
| Heating   | Tech Serv | C010W (a)    | SPEC     | £0.00              | Included in HVAC above |
| control systems                                   | ADT       | C010W (a)    | SPEC     | £3,000.00          |                        |
| pressurisation set                                | Tech Serv | C010W (a)    | SPEC     | £0.00              | Included in HVAC above |
| Legionella  | MTC       | C010W (a)    | SPEC     | £1,000.00          | Estimate               |
| TMV Valves  | Tech Serv | C010W (a)    | SPEC     | £0.00              | Included in HVAC above |
| Lightning Conductors                              | MTC       | C010W (a)    | SPEC     | £500.00            | Estimate               |
| Mega flows  | Tech Serv | C010W (a)    | SPEC     |                    | Included in HVAC above |
| <b>ELECTRICAL</b>                                 |           |              |          |                    |                        |
| Building 5 year electrical testing                |           | C010W (a)    | SPEC     | £0.00              | completed 10/11        |
| Smoke extract system                              | ACS       | C010W (a)    | SPEC     | £2,000.00          |                        |
| Fire Alarm maintenance                            |           | C010W (a)    | SPEC     | £3,850.00          |                        |
| Fire fighting equipment                           | MTC       | C010W (a)    | SPEC     | £600.00            | estimate               |
| Generator   | Di Perk   | C010W (a)    | SPEC     | £930.00            |                        |
| Car Park Barrier                                  | APT       | C010W (a)    | SPEC     | £1,700.00          |                        |
| Lighting/emergency                                | MTC       | C010W (a)    | SPEC     | £1,000.00          | estimate               |
| <b>BUILDING FABRIC</b>                            |           |              |          |                    |                        |
| Man safe system                                   | Cullins   | C010W (a)    | SPEC     | £425.00            |                        |
| Pumping station                                   | Tech Serv | C010W (a)    | SPEC     | £0.00              |                        |
| Roof  |           | C010W (a)    | SPEC     | £0.00              |                        |
| Windows   |           | C010W (a)    | SPEC     | £0.00              |                        |
| Walls   |           | C010W (a)    | SPEC     | £0.00              |                        |
| Lift  | Schindler | C010W (a)    | SPEC     | £2,248.00          |                        |
| Automatic doors                                   | RTJ       | C010W (a)    | SPEC     | £220.00            |                        |
| Grounds maintenance including fencing             | Waterers  | C087W        | MAIN     | £831.44            |                        |
| Adhoc Snow & Ice                                  |           | C087W        | REPM     | £1,000.00          |                        |
| Energy certificates                               |           | C010W (a)    | SPEC     | £100.00            |                        |
| Minor and major mechanical flushes for lavatories | MTC       | C010W (a)    | SPEC     | £700.00            |                        |
| <b>FACILITIES/HANDYPERSON</b>                     |           |              |          |                    |                        |
| Sani-bins   | U-Jays    | C010W (a)    | SPEC     | £1,150.00          |                        |
| Cleaning  | ICM       | C080W (a)    | CCLN     | £17,200.00         |                        |
| Recycling   | Woodside  | C085W        | REFU     | £0.00              | Free of charge         |
| General waste                                     | Biffa     | C085W        | REFU     | £2,596.32          |                        |
| Water coolers                                     | Aquaid    | C010W (a)    | SPEC     | £1,400.00          |                        |
| consumables                                       | J.Bishop  | C080W (b)    | CMAT     | £7,800.00          |                        |
| Lock up Service                                   | Elite     | C010W (b)    | SECU     | £2,167.20          |                        |
| <b>SECURITY EQUIPMENT</b>                         |           |              |          |                    |                        |
| Access system                                     | Olympass  | C010W (b)    | SECU     | £4,967.00          |                        |
| CCTV  | Olympass  | C010W (b)    | SECU     | £0.00              | included in above      |
| Panic Alarms                                      | Olympass  | C010W (b)    | SECU     | £0.00              | included in above      |
| Monitoring  | Redcare   | C010W (b)    | SPEC     | £0.00              | included in above      |
| Intruder Alarms                                   | Olympass  | C010W (b)    | SECU     | £0.00              | included in above      |
| <b>OTHER</b>                                      |           |              |          |                    |                        |
| INSURANCE   |           | J431W        | PINS     | £6,000.00          | estimate               |
| INSURANCE   |           | C090W        | PINS     | £900.00            | estimate               |
| SERVICE CHARGE                                    | Bayer     | C030W        | SCHA     | £5,000.00          | estimate               |
| TELEPHONES  | BT        | E047W        | TCOS     | £800.00            | estimate               |
| RATES   |           | C040W        |          | £110,000.00        |                        |
| <b>UTILITY BILLS:</b>                             |           |              |          |                    |                        |
| Water   |           | C050W        | WATER    | £6,500.00          | Estimate               |
| Gas   |           | C020W (a)    | GAS      | £19,000.00         | Estimate               |
| Electricity                                       |           | C020W (b)    | ELEC     | £39,000.00         | Estimate               |
| Reactive Maintenance                              |           | C010W (c)    | REPM     | £64,000.00         |                        |
| <b>TOTAL</b>                                      |           |              |          | <b>£331,624.96</b> |                        |

**Appendix B West Point House Revenue Cost Centre 46300**

| ITEM  | SUPPLIER  | Account Code | Analysis | Actuals 11/12     | Comments          |
|---|-----------|--------------|----------|-------------------|-------------------|
| <b>MECHANICAL</b>                                 |           |              |          |                   |                   |
| Air-con maintenance                               | Tech Serv | C010W (a)    | SPEC     | £1,296.00         |                   |
| Heating   | Tech Serv | C010W (a)    | SPEC     | £0.00             | Included in above |
| control systems                                   | Tech Serv | C010W (a)    | SPEC     | £0.00             | Included in above |
| pressurisation set                                | Tech Serv | C010W (a)    | SPEC     | £0.00             | Included in above |
| Legionella  | MTC       | C010W (a)    | SPEC     | £500.00           | Included in above |
| TMV Valves  | Tech Serv | C010W (a)    | SPEC     | £0.00             | Included in above |
| <b>ELECTRICAL</b>                                 |           |              |          |                   |                   |
| Building 5 year electrical testing                |           | C010W (a)    | SPEC     | £0.00             | completed 10/11   |
| Fire Alarm maintenance                            |           | C010W (a)    | SPEC     | £1,075.00         |                   |
| Fire fighting equipment                           | MTC       | C010W (a)    | SPEC     | £100.00           | estimate          |
| Lighting/emergency                                | MTC       | C010W (a)    | SPEC     | £1,000.00         | estimate          |
| <b>BUILDING FABRIC</b>                            |           |              |          |                   |                   |
| Roof  |           | C010W (a)    | SPEC     | £0.00             |                   |
| Windows   |           | C010W (a)    | SPEC     | £0.00             |                   |
| Walls   |           | C010W (a)    | SPEC     | £0.00             |                   |
| Lift  | Schindler | C010W (a)    | SPEC     | £1,018.00         |                   |
| Automatic doors                                   | RTJ       | C010W (a)    | SPEC     | £150.00           |                   |
| Grounds maintenance including fencing             | Waterers  | C087W        | MAIN     | £318.00           |                   |
| Adhoc Snow & Ice                                  |           | C087W        | REPM     | £1,000.00         |                   |
| Energy certificates                               |           | C010W (a)    | SPEC     | £100.00           |                   |
| Minor and major mechanical flushes for lavatories | MTC       | C010W (a)    | SPEC     | £200.00           |                   |
| <b>FACILITIES/HANDYPERSON</b>                     |           |              |          |                   |                   |
| Sani-bins   | U-Jays    | C010W (a)    | SPEC     | £46.00            |                   |
| Cleaning  | ICM       | C080W (a)    | CCLN     | £5,000.00         |                   |
| Recycling   | Woodside  | C085W        | REFU     | £0.00             | Free of charge    |
| General waste                                     | Biffa     | C085W        | REFU     | £806.00           |                   |
| Water coolers                                     | Aquaid    | C010W (a)    | SPEC     | £350.00           |                   |
| consumables                                       | J.Bishop  | C080W (b)    | CMAT     | £4,000.00         |                   |
| Lock up Service                                   | Elite     | C010W (b)    | SECU     | £2,197.00         |                   |
| <b>SECURITY EQUIPMENT</b>                         |           |              |          |                   |                   |
| Access system                                     | Olympass  | C010W (b)    | SECU     | £990.00           |                   |
| CCTV  | Olympass  | C010W (b)    | SECU     | £0.00             | included in above |
| Panic Alarms                                      | Olympass  | C010W (b)    | SECU     | £0.00             | included in above |
| Monitoring  | Redcare   | C010W (b)    | SPEC     | £0.00             | included in above |
| Intruder Alarms                                   | Olympass  | C010W (b)    | SECU     | £0.00             | included in above |
| <b>OTHER</b>                                      |           |              |          |                   |                   |
| INSURANCE   |           | J431W        | PINS     | £2,000.00         | estimate          |
| SERVICE CHARGE                                    | Bayer     | C030W        | SCHA     | £0.00             | estimate          |
| RATES   |           | C040W        |          | £20,000.00        | estimate          |
| <b>UTILITY BILLS:</b>                             |           |              |          |                   |                   |
| Water   |           | C050W        | WATER    | £1,500.00         | Estimate          |
| Gas   |           | C020W (a)    | GAS      | £0.00             | Estimate          |
| Electricity                                       |           | C020W (b)    | ELEC     | £10,000.00        | Estimate          |
| Reactive Maintenance                              |           | C010W (c)    | REPM     | £10,000.00        | Estimate          |
| <b>TOTAL</b>                                      |           |              |          | <b>£63,646.00</b> |                   |

### Appendix C - Capital Maintenance Programme- West Point

| Property   | Year    | Year No. | Type       | Description   | Estimate Budget    | Status    |
|------------|---------|----------|------------|---|--------------------|-----------|
| West Point | 2012/13 | 3        | Mechanical | HVAC - install wet heating system   | £65,000.00         |           |
| West Point | 2011/12 | 2        | Building   | Provide canopy to front door canopy to prevent continuing water penetration | £35,000.00         |           |
| West Point | 2014/15 | 5        | Building   | Install back gate to allow access to WSH and fire munster points            | £11,000.00         |           |
| West Point | 2014/15 | 5        | Building   | Refurbishment of toilets  | £15,000.00         |           |
| West Point | 2011/12 | 2        | Building   | Glazing Compliance Survey and remedial works                                |                    | completed |
| West Point | 2014/15 | 5        | Electrical | Consider CCTV requirements around building                                  | £4,000.00          |           |
| West Point | 2014/15 | 5        | Electrical | Upgrade intruder alarm  | £8,000.00          |           |
| Total      |         |          |            |   | <b>£273,000.00</b> |           |

### Appendix C - Capital Maintenance Programme- West Street House

| Property      | Year    | Year No. | Type       | Description   | Estimate Budget      | Status       |
|---------------|---------|----------|------------|---|----------------------|--------------|
| West St House | 2011/12 | 2        | Electrical | Upgrade heating and cooling systems to include associated upgrade of BMS with heating/Aircon and replacement of boiler and rusting pipework | £326,000.00          | Feasibility  |
| West St House | 2013/14 | 4        | Building   | Refurbishment of toilets  | £50,000.00           |              |
| West St House | 2012/13 | 3        | Building   | Repalce damage and leaking roof covering  | £400,000.00          |              |
| West St House | 2013/14 | 4        | Building   | Replace and repair non operational windows  | £10,000.00           |              |
| West St House | 2011/12 | 2        | Building   | Glazing Compliance Survey and remedial works  |                      | Completed    |
| West St House | 2014/15 | 5        | Electrical | Install energy saving LED lighting  | £200,000.00          |              |
| West St House | 2011/12 | 2        | Building   | Upgrade fire doors/closures upgrade following fire risk assessment  | £40,000.00           | Construction |
| West St House | 2013/14 | 4        | Electrical | Consider CCTV requirements around building  | £10,000.00           |              |
| Total         |         |          |            |   | <b>£1,746,000.00</b> |              |